

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Road Agent Leon Holmes Jr and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
2. The Annual Rabies Clinic will be held at the Fremont Safety Complex this Saturday, April 9th from 8:30 am to 1:00 pm. Dog licensing for Fremont residents will also be available.
3. Ellis School Eighth Grade students will host their Spaghetti Dinner from 5:00 to 7:00 pm on Saturday April 9, 2016 at Ellis School. Advanced tickets can be purchased from any 8th grade student or at the Ellis School office. Tickets will also be available that night at the door. *All proceeds will go to the Ellis School 8th Grade Project Graduation.* Should you have any questions, please feel free to contact the Ellis School at 895-2511 x100.
4. The Spring Bulky Day will be held on Saturday May 7, 2016 from 8:00 am to 12 noon. Volunteers are needed and anyone interested can contact Jeanne or Heidi in the Selectmen's Office to sign up.
5. Exeter Hospital will host its bi-annual sharps collection on Saturday May 14, 2016 from 8:00 am to 12 noon on the Hospital Campus at 3 Alumni Drive.
6. The Annual Memorial Day Parade and Services will be held on Sunday May 29, 2016. Anyone interested in participating should contact Jeanne Nygren in the Selectmen's Office as soon as possible.
7. Ellis School Field Day will be held at the Town's ballfields on Friday June 10, 2016 (Raindate Monday June 13, 2016) and the fields will be closed for the day while events are held.

III. LIAISON REPORTS

04/04/2016 visit to meet Fire Rescue Department members – Cordes reported that on a planned basis, Board members attended the Fire Rescue Department meeting last night to introduce themselves to the Fire Rescue members and to be introduced to those members. Cordes observed once again that there is a good sense of commitment and dedication there, as well as a broad and varied skill set. Barham and Janvrin also commented that it was a good experience and nice to put name to some of the new faces, and reconnect with others.

IV. APPROVAL OF MINUTES

The minutes of 31 March 2016 had not been distributed and were tabled for approval until next week.

V. SCHEDULED AGENDA ITEMS

At 6:35 pm Selectmen addressed Road Agent Leon Holmes Jr who came in to discuss pricing for a new street sweeper. The current unit is 15+ years old and becoming a maintenance/breakdown problem. He discussed his conversations and pricing with four vendors resulting in the following information:

1. Chappell Tractor \$12,500 FOB Brentwood
2. H P Fairfield: \$13,600 plus assembly (estimated at one hour) plus freight

3. Anderson Equipment in Manchester (formerly R C Hazelton): No longer sells this style. They only have a full drivable sweeper. They had one such used unit in stock for sale for \$28,000 and it is much more than we have now.
4. E W Sleeper: No longer sells these units.

Holmes Jr highlighted that the one from Chappell is set up with full safety/warning lights, and that he has had good luck through the life of the current machine.

This money would come from the Highway Equipment Capital Reserve Fund. Cordes asked if there was any other equipment that may be needed from this fund, that this would detract from and Holmes said they are in good shape right now with plows and sanders, so it would not take away from another necessary purchase at this time. He indicated that the current sanders are stainless steel and last much longer than the old style.

Holmes said there is as much as a 120 day lead time to get the unit ordered. He also said the used one has a potential value of \$2,500 to \$3,500 and there was discussion about how to dispose of it and use the income against the cost of the new machine (NH RSA 31:95-b). Chappell will not take it in trade. Holmes will contact the original vendor as well to see about resale value and work with Carlson on a sale for sealed bid advertisement to dispose of it ahead of receipt of a new unit.

With no further discussion, Barham moved to approve the purchase of the Paladin Sweepster 8' tow behind broom in the amount of \$12,500 (FOB Brentwood) as noted on the Chappell Tractor Quote dated 03/29/2016; less anything we get for the old unit to come out of the Highway Equipment Capital Reserve Fund. Janvrin seconded and the vote was unanimously approved 3-0.

Holmes Jr then discussed some thoughts on the allocation of the default budget. He wanted to leave \$30,000 in the winter equipment hire line for the remainder of the winter. There will be a surplus of approximately \$40,000 overall if we do not have more snow now (and only plan for November and December 2016). He asked the Board about reallocating some of that excess to use it for road paving. Janvrin stated that we had done the opposite last year and spent road paving money to cover the extremely harsh winter, and that it made sense to do the reverse this year.

Holmes Jr stated that he is working with the Town's Engineer on the road work (Whittier Drive and Sandown Road) and expects to have a plan of the proposed work areas with detail and costing estimates to assist in bidding out the work to be completed. He is considering the operating budget funds allocated for paving as well as the Warrant Article for Sandown Road in his allotment for summer road work.

He also mentioned that as part of the Sandown Road work that the deck of the Sandown Road Bridge needs some repairs and to be sealed. This will be included in the engineer's report, which Holmes Jr expects to have within the next week or so.

Holmes Jr left the meeting at 6:55 pm.

At that time Rachel Edwards came in. Carlson explained that she had asked Edwards to come in and formally meet the Board in her new role as Town Treasurer. She had been unable to attend the meeting three weeks ago to introduce her candidate for Deputy Treasurer to the Board. She is learning the balance of duties of the Treasurer and both she and the Deputy are scheduled for a training in May that should prove to be very beneficial.

Selectmen thanked her and she left the meeting at 7:00 pm.

6:45 pm Public Input - none

VI. OLD BUSINESS

1. Selectmen had been provided with a detailed spreadsheet (in the format of the monthly expense report showing appropriations and expenses to date) to begin to look at the detail of the default budget. Carlson explained in detail that this first run draft was compiled by looking at the actual default numbers in each line item versus what Departments had asked for in their 2016 request. This results in some shifts to cover actual anticipated needs and costs.

Selectmen discussed some line items that are of particular concern at this point, including a new company for property liability insurance. There was discussion about line items and how to allocate the money we go. Board members will take some time to review this document, and Carlson will circulate an updated expense worksheet for further detail.

2. Carlson updated the Board on progress with 2015 encumbrances, and what has been completed. The Board asked Carlson to talk with the Fire Chief and get the tank replacement underway as soon as possible. They also asked for the wage study to get underway quickly.

3. Board members all have copies of the updated Town Hall Basement renovation plan from Bob Meade as well as his memos from the past couple of weeks. The Board asked if he could put room dimensions on each office space and storage area/meeting room for a better spatial relation of each area, and to have Meade come in to the Board's meeting next week to review and discuss the overall plans. The Board is interested in getting this underway full scale.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll \$21,727.51 and accounts payable manifest \$14,464.10 for the current week dated 08 April 2016. Barham moved to approve the payroll manifest dated 04/08/2016 in the amount of \$21,727.51. Janvrin seconded and the vote was unanimously approved 3-0. Janvrin then moved to approve the accounts payable manifest totaling \$14,464.10 dated 04/08/2016. Barham seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence. The Board reviewed and signed outgoing correspondence to John Millett regarding his resignation, thanking him for his service.

3. Selectmen reviewed a contract with Mitchel Municipal Group for legal consultation services regarding the NH Supreme Court cases involving assessments of utilities NH Electric Cooperative and Eversource. There was some discussion about the crux of the public utility cases and having economies of scale using an attorney who is involved with several other towns who is already current on the happenings of both cases.

Janvrin moved to enter into a Fee Agreement with the Mitchell Municipal Group and joining with multiple other towns relative to public utility appeals; and that Cordes sign the Agreement on behalf of the Board. Barham seconded and the vote was unanimously approved 3-0.

4. Carlson reported a conflict with the meeting date of April 21. This will be reviewed again next week to see if the Energy Committee and Selectmen's meeting nights can be swapped.

5. Leo Danjou Jr has been recommended as Conservation Commission member. Janvrin moved to appoint Leo J Danjou Jr for a three year position on the Fremont Conservation Commission to expire March 2019. Barham seconded and the vote was unanimously approved 3-0.

6. Carlson advised the Board that Francoise Armstrong needs to be reappointed as the Town's Representative to the SRRDD 53-B Solid Waste District. Carlson has reached out to be sure she is still interested, and an appointment form will be forthcoming.

Selectmen asked about the status of generators and parts that are around the Town Hall basement and shed out back. There was discussion if there is any real salvage value or value overall. If there is not any chance of them being put in operating order and used, the Board wants to see them salvaged or repurposed, and short of that, wants them to be disposed of.

VIII. WORKS IN PROGRESS

1. The Town is looking for interested volunteers for the following positions:
 - a. Zoning Board of Adjustment Member (usually meets once per month)
 - b. Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative (usually meets bi-monthly)
 - c. Parks & Recreation Commission Member (meets once per month)
 - d. Planning Board Alternate (meets twice per month)

Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 8:09 pm Janvrin move to enter non-public session pursuant to NH RSA 91-A:3 II (c) and (e) to discuss a personnel and a matter potentially injurious to someone's reputation. Barham seconded and the roll call vote was unanimously approved 3-0: Cordes – yes; Janvrin – yes; Barham – yes.

At 9:10 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0: Cordes – yes; Janvrin – yes; Barham – yes.

Selectmen had reviewed the non-public session minutes for the past two meetings in response to information received from the Fire and Police Chiefs and made a plan to have Carlson, Twiss and Butler meet with the family.

The Board had reviewed recommendations from Chief Twiss regarding Police Department pay increases. The Board will further consider this and make a decision at a future meeting. There was lengthy discussion about the pay matrix and wage increases for all permanent Town employees.

Selectmen further discussed the allocation of the default budget and the items that are of a priority or unknown nature this year. This includes highway work, employee wages and the property liability insurance, as well as work on the Town Hall basement renovations.

The Town will also be actively recruiting for several part-time positions relative to cleaning at the Town Hall and Safety Complex, mowing at the ballfields, and some other carpentry/maintenance work.

The next regular Board meeting will be held on Thursday April 14, 2016 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made to adjourn the meeting by Janvrin and seconded by Barham at 9:30 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator